

THE WASHINGTON TOWNSHIP BOARD OF TRUSTEES

January 10, 2017

The Washington Township Board of Trustees met this date in regular session for the purpose of transacting business of the Township, and for the purpose of holding their organizational meeting. The Fiscal Officer called the meeting to order and took the roll call. Mr. Stevenson, yes; Mr. Coad, yes; and Mr. Smith, yes. Also present were Fiscal Officer Phillip Shaw, Road Superintendent Terry Banks, Branden McDaniel and Bob Ricketts.

1. The Fiscal Officer asked for nominations for President of the Board of Trustees of Washington Township. Mr. Stevenson nominated Mr. Coad; no second. Mr. Coad nominated Mr. Stevenson; seconded by Mr. Smith. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried. The Fiscal Officer declared Mr. Stevenson President and turned the meeting over to him.
2. Mr. Stevenson asked for nominations for Vice-president of the Board of Trustees of Washington Township. Mr. Smith nominated Mr. Coad; seconded by Mr. Stevenson. Vote: Mr. Stevenson, yes; Mr. Coad, yes; and Mr. Smith, yes. Motion carried.
3. Mr. Stevenson asked for nominations for the representative from Washington Township to the Utica EMS Board. Mr. Smith nominated Mr. Stevenson; seconded by Mr. Coad. Vote: Mr. Stevenson, abstained; Mr. Coad, yes; Mr. Smith, yes. Motion carried.
4. Mr. Stevenson asked for nominations to the Utica Fire Department Board. Mr. Coad nominated Mr. Smith; seconded by Mr. Stevenson. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried.
5. Mr. Stevenson asked for nominations for representative to the Licking County Board of Health from Washington Township. Mr. Smith nominated Mr. Coad; seconded by Mr. Stevenson. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried.
6. Mr. Stevenson asked that Utica Fire Chief Jason Woodruff, or his replacement, be the fire prevention officer for Washington Township. Mr. Coad moved; seconded by Mr. Stevenson. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried.
7. Resolution 17-01 - HIRING THE ROAD SUPERINTENDENT AND THE SETTING OF WAGES: Mr. Smith moved to retain Terry Banks as Road Superintendent for the year 2017 and that the rate of pay be set at \$19.50 per hour and that he be paid at the rate of time and one-half for overtime above 40 hours per week. Vacation time to be earned at .1 hrs. per hour worked, to a maximum of 120 hours (\$2340.00). Phone allowance will be \$41/month. Pay rate to start as of January 1, 2017, Road Superintendent will be paid one hour for attending regular Trustee meeting. Seconded by Mr. Coad. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried.
8. Resolution 17-02 – CREATING THE POSITION OF ASSISTANT ROAD SUPERINTENDENT AND THE SETTING OF WAGES: Mr. Coad moved that Branden McDaniels be appointed as Assistant Road Superintendent for the year 2017 and that the rate of pay be set at \$16.25 per hour, and that he be paid at the rate of time and one-half for overtime above 40 hours per week. This position will include the duties of attending Trustee meetings (in the absence of the Road Superintendent), create and maintain all vehicle maintenance records, and update inventory of property including culverts. Mr. Smith seconded. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried.
 - a) Mr. Smith moved that the pay rate for road employees will be \$13.00 per hour for time worked, not including time for lunch break. Mr. Coad seconded. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried.
9. Resolution 17-03 - ALLOWING EXPENSES AND AUTHORITY AND RETAINING ZONING INSPECTOR:
 - Item 1

That the necessary expenses incurred by the Township Officials while in the attendance at National, State and County Association meetings and in the performance of official business of the Township be allowed at cost and that mileage be allowed at fifty-three and one half (53.5) cents per mile; and garage and telephone expenses be allowed at cost.
 - Item 2

That each Trustee be given authority to take care of any emergency as deemed necessary and that each Trustee be allowed to instruct the Road Superintendent and/or Assistant Road Superintendent in handling emergencies.
 - Item 3

That the Fiscal Officer be allowed to purchase ordinary and necessary office supplies as needed. Also, that the Fiscal Officer be allowed to demand advances from the County Auditor when needed or available.

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January 10, 2017 (cont'd)

Item 4

That the zoning inspector, James L. Dickson, be retained and that his salary be set at \$280.50 per month and that he be allowed mail expenses, telephone expenses and mileage at 53.5 cents per mile for travel while on Township business. Also, that the prior resolution passed by the Trustees apply for meeting requirement.

Item 5

That the State and Local dues for the Township Associations be paid by the Township. Mr. Coad moved for the adoption of the five-part resolution, seconded by Mr. Smith. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried.

10. Resolution 17-04 - Mr. Smith moved to retain James Yost on the Township's Zoning Commission, and Dan Dickson on the Township's Zoning Board of Appeals for the year 2017. The Township will reimburse each member of the zoning commission \$25.00 per meeting for costs incurred in performing their duties. The Township will reimburse the Chairman of the Zoning Board of Appeals \$50 per case and \$25 to each member for costs incurred while performing their duties. Seconded by Mr. Coad. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried.

11. Resolution 17-05 - Mr. Smith moved that all elected officials of Washington Township be paid for services rendered in accordance with ORC 505.24 and 507.09. Seconded by Mr. Coad. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried.

12. Resolution 17-06 - Mr. Coad moved to allow elected officials and the Road Superintendent to use Township credit cards to purchase products and services necessary in the performance of their duties. Seconded by Mr. Smith. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried.

13. Resolution 17-07 - DATE AND TIME OF MEETING: Mr. Coad moved that the regular meetings for 2017 be held on the second and fourth Tuesdays of each month at 7:30 PM in the office of the Trustees at 10905 Mt. Vernon Road, Utica, Ohio. The Pledge of Allegiance will be included prior to each meeting. Special meetings will be posted on the Township office door. Seconded by Mr. Smith. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried.

Present for the regular session were Rex Stevenson, Frank Coad, Nelson Smith, Phil Shaw, Terry Banks, Branden McDaniel and Bob Ricketts. Mr. Smith moved to waive the reading and approve the minutes from the regular session held December 27, 2016; seconded by Mr. Coad.

The following bills were examined by the Board:

5057	Franklin G. Coad	748.03
5058	Rex J. Stevenson	596.28
5059	Nelson A. Smith	260.87
5060	Phillip M. Shaw	1,021.15
5061	James L. Dickson	246.83
5062	Terry J. Banks	41.00
5063	James L. Dickson	47.74
5064	Countyview NAPA	210.39
5065	United Aggregates, Inc.	165.47
5066	Utica Feed & Hardware	22.68
5067	PNB Visa	856.76
5068	Cargill, Inc.	4,686.39
5069	Co-Alliance, LLP	689.20
5070	Kokosing Materials, Inc.	58.00
5071	Terry J. Banks	549.27
5072	Branden L. McDaniel	380.61
	Total	\$10,580.67

Mr. Stevenson moved that the preceding bills be allowed as lawful obligations of the Township and the Fiscal Officer be directed to issue warrants of the Township in payment of the same. Mr. Smith seconded. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried. I certify there are sufficient funds in the depository and checks have been issued in payment of the same.

Phillip M. Shaw, Fiscal Officer

Mr. Smith moved to approve the bank statement and related reports; seconded by Mr. Coad. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried.

Public Concern and Comment:

1. Mr. Stevenson reported that he received good comments on the condition of Stout and Peatmoss Roads during the recent ice events.

(over)

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January 10, 2017 (cont'd)

Employee & Appointee Report & Instruction:

1. Road Superintendent Terry Banks reported that a hydraulic cylinder is leaking on the snow plow on the Township's Louisville dump truck. The Trustees will look into the problem. Trustees instructions: trim limbs on Ginger Hill Road, and remove a piece of steel on Richards Road.

Reports:

- 1. The Trustees reported that they have not heard back from the County Engineer on the Weaver Road Project.
- 2. The Fiscal Officer reported that the Township received the certificate from the Licking County Auditor for amounts to be generated from placing the 3.0 mil renewal levy for the Township's road district on the May ballot.

Old Business:

1. The Board discussed replacing the furnace in the shop in the 10905 Mt. Vernon Rd. building. After discussion, the Board agreed to have Luikart Heating & Cooling replace the furnace at a cost of \$3,395.00. No other heating company responded to a request for bids.

New Business:

1. Resolution 17-8 – Mr. Smith moved to put the existing tax for 3.0 mil for the Township's road district on the May ballot. The tax is for five years to start in the year 2017 to first be collected in 2018. Seconded by Mr. Coad. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried.

1. The Fiscal Officer presented the Board with temporary propititions to start the year 2017.

2. Resolution 17-9 – Mr. Smith moved to accept the temporary appropriations for the year 2017 as follows:

General Fund	=	53,350.00
MVL Fund	=	14,000.00
Gas Tax Fund	=	32,150.00
Road & Bridge Fund	=	31,000.00
Total Temporary Appropriations	=	\$130,500.00

Seconded by Mr. Coad. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried.

With no public present, Mr. Coad motioned to adjourn, seconded by Mr. Smith. Vote: Mr. Stevenson, yes; Mr. Coad, yes; Mr. Smith, yes. Motion carried.

Rex J. Stevenson, President

Nelson A. Smith, Board Member

Franklin G. Coad, Vice President

Phillip M. Shaw, Fiscal Officer