

THE WASHINGTON TOWNSHIP BOARD OF TRUSTEES

September 22, 2025

The Washington Township Board of Trustees met this date in regular session for the purpose of transacting business of the Township. Mr. Stevenson called the meeting to order 6:00PM, the pledge was recited, and roll call was taken: Mr. Stevenson, yes; Mr. Smith, yes; Mr. Parsons, absent. Also present were: Abby Shipley and Branden McDaniel

Mr. Smith moved to waive the reading of and approve the minutes for the meeting 9/8/25. Seconded by Mr. Stevenson. Vote: Mr. Smith, yes; Mr. Stevenson, yes; Mr. Parsons, absent.

Mr. Smith moved to approved resolutions #25-17, 25-18 and 25-19 for supplemental appropriations needed to pay bills within the insurance, tax collection fees and telephone allowance accounts. Seconded by Mr. Stevenson. Vote: Mr. Smith, yes; Mr. Stevenson, yes; Mr. Parson, absent. Motion carried.

The following bills were examined by the Board:

WASHINGTON TOWNSHIP, LICKING COUNTY 9/22/2025 €
Payment Listing UA
 9/19/2025 to 9/22/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
84-2025	09/19/2025	09/19/2025	CH	AEP OHIO	\$199.32
7807	09/22/2025	09/19/2025	AW	Keystone Cooperative	\$835.21
7808	09/22/2025	09/19/2025	AW	HYSONG TREES SERVICE	\$700.00
7809	09/22/2025	09/22/2025	PR	Branden L McDaniel	\$707.99
7810	09/22/2025	09/22/2025	PR	Brody McDaniel	\$727.46
7811	09/22/2025	09/22/2025	AW	TODD LINDSAY	\$65.00
7812	09/22/2025	09/22/2025	AW	Kody McInturff	\$35.00
7813	09/22/2025	09/22/2025	AW	Nancy Coad	\$35.00
7814	09/22/2025	09/22/2025	AW	VIRGIL HATCH	\$35.00
Total Payments:					\$3,339.98
Total Conversion Vouchers:					\$0.00

Mr. Smith moved that the preceding bills be allowed as lawful obligations of the Township and the Fiscal Officer be directed to issue warrants of the Township in payment of the same. Mr. Stevenson seconded. Vote: Mr. Smith, yes; Mr. Stevenson, yes; Mr. Parsons, absent. Motion carried. I certify that there are sufficient funds in the depository and checks have been issued in payment of the same.

Abby Shipley, Fiscal Officer

Bank Statement:

n/a

Credit Card Compliance Officer Report:

n/a

Public Concerns and Comments:

Employee & Appointee Report & Instruction:

1. Mr. Doup:
 - a. 10282 Stout Road- Waiting for septic permit number to approve building permit
 - i. Follow up email sent before meeting
 - b. 6934 Blacksnake Road- H-2025-03- Approved
 - c. 8900 Mount Vernon Road- Sent reminder to property owner that their building permit will expire on October 7, 2025.
 - d. 12943 Cooksey Road- Called to discuss lot split options
 - i. No further discussion

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September 22, 2025 (cont'd)

Employee & Appointee Report & Instruction (cont'd):

2. Mrs. Shipley
 - a. Corrected payment accounts on a few previously paid bills
 - b. Working on 5-year plan to be presented Oct 13
 - c. Audit completion date moved out to 10/31/25
3. Mr. McDaniel:
 - a. In process of the final mowing for the year
 - b. Patched a culvert on Weaver Rd
 - c. Fixed washouts and picked up limbs from yesterday's storm
 - d. Signs replaced on Preston Rd
 - e. Cleaned up and hauled scrap

Zoning Resolution Update:

1. Reviewed trustees' comments in the last meeting and made updates accordingly
2. Sent all updated sections to Prosecuting Attorney for review by 10/10
3. Plan next meeting is to review PA comments and start the amendment process
4. Next meeting is 10/16
 - a. Email sent to trustees before this meeting with information regarding the rest of the project.

Road and Equipment Concerns:

1. Discussion about trees south of Ginger Hill Road on SR13 blocking view; ODOT will be adding to their winter time list

County Line Fire District Report:

1. Next meeting is Oct 15

Old Business:

1. A discussion was held regarding data storage for the township
2. A brief discussion was held regarding the status of Utica Road, no updates have been received
3. The Del-Co Community Committee first meeting was on September 17
 - a. Del-Co Representative will meet with the committee on 10/8
4. Tire Recycling will be held on 10/11 from 8-12 at the Township barn, hosted by Licking Co Recycling
5. Truck Surplus will be finalized at next meeting
6. We received notice that the township was successful with the sign grant. Information needed was sent

New Business:

1. A new cybersecurity mandate was communicated from the state. Mr. Smith moved to pass resolution #25-20 as presented. Seconded by Mr. Stevenson. Vote: Mr. Smith, yes; Mr. Stevenson, yes; Mr. Parsons, absent. Motion carried.
2. Del-Co will be holding a community meeting on October 21

Public Concerns and Comments:

Mr. Smith moved to adjourn. Seconded by Mr. Stevenson. Vote: Mr. Smith, yes; Mr. Stevenson, yes; Mr. Parsons, absent. Motion carried.

Rex J. Stevenson, President

Sam Parsons, Vice President

Nelson Smith, Board Member

Abby Shipley, Fiscal Officer