

THE WASHINGTON TOWNSHIP BOARD OF TRUSTEES

April 27, 2026

The Washington Township Board of Trustees met this date in regular session for the purpose of transacting business of the Township. Mr. Stevenson called the meeting to order 6:00PM, the pledge was recited, and roll call was taken: Mr. Stevenson, yes; Mr. Parsons, yes; Mr. Smith, absent. Also present were: Brody McDaniel, Abby Shipley, Keith Cooper from Aflac and Bryce Ramsey from the Licking County Prosecutors Office.

Mr. Keith Cooper from Aflac attended and gave a presentation on short term disability insurance options they can offer.

Mr. Bryce Ramsey was in attendance from the Licking County Prosecutors Office to do an annual check in and updates from the office.

Mr. Parsons moved to waive the reading of and approve the minutes for the meeting 4/13/26. Seconded by Mr. Stevenson. Vote: Mr. Parsons, yes; Mr. Stevenson, yes; Mr. Smith, absent. Motion carries.

Mr. Parsons moved to approve resolution 26-22 for the error made when the permanent appropriations for the gas fund were sent to the Auditor. UAN was correct, the documentation was not. Permanent appropriations for the gas fund in 2026 need to be revised to reflect the following: \$300,584.94. Seconded by Mr. Stevenson. Vote: Mr. Parsons, yes; Mr. Stevenson, yes; Mr. Smith, absent. Motion carried

Mr. Parsons moved to approve expenditures over \$3000, warrant #7959 for \$16035 to Hardesty Site Services. Seconded by Mr. Stevenson. Vote: Mr. Parsons, yes; Mr. Stevenson, yes; Mr. Smith, absent. Motion carries.

The following bills were examined by the Board:

WASHINGTON TOWNSHIP, LICKING COUNTY 4/27/2026 11:00 AM
Payment Listing UAN
 4/27/2026 to 4/27/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
34-2026	04/27/2026	04/27/2026	CH	AEP OHIO	\$219.83
7956	04/27/2026	04/27/2026	PR	Branden L McDaniel	\$553.89
7957	04/27/2026	04/27/2026	PR	Brody McDaniel	\$713.09
7958	04/27/2026	04/27/2026	AW	BANE WELKER	\$358.90
7959	04/27/2026	04/27/2026	AW	Hardesty Site Services	\$16,035.00
Total Payments:					\$17,880.71
Total Conversion Vouchers:					\$0.00
Total Less Conversion Vouchers:					\$17,880.71

Mr. Parsons moved that the preceding bills be allowed as lawful obligations of the Township and the Fiscal Officer be directed to issue warrants of the Township in payment of the same. Mr. Stevenson seconded. Vote: Mr. Parsons, yes; Mr. Stevenson, yes; Mr. Smith, absent. Motion carries. I certify that there are sufficient funds in the depository and checks have been issued in payment of the same.

Abby Shipley, Fiscal Officer

Bank Statement:

n/a

Credit Card Compliance Officer Report:

n/a

Public Concerns and Comments:

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April 27, 2026 (cont'd)

Employee & Appointee Report & Instruction: (continued)

1. Mr. Doup:
 - a. H-2026-02- 9134 Mount Vernon Road- Pending Septic Permit Number- Office space
 - i. Follow up email sent
 - b. H-2026-03- 8251 Dog Hollow Road- Approved- 4/15/2026
 - c. Visited Preston Road residence to discuss option for an additional dwelling. Property owners were informed of their options, and plan to reach out to contractors.
 - d. VI-2026-01- 13020 Hull Road- Letter was taken to post office and sent certified mail. Tracking number and receipt will be kept on file.
2. Mrs. Shipley
 - a. I am working with our website host to get our website compliant per the new advisory released from the Ohio Auditor. He has fixed what he can so far but for the minutes, these need to be updated from the current PDF format to a separate webpage. This can be done and will take about two weeks. Additionally going forward he will continue this work but it will be \$100/month to do the ongoing maintenance required.
3. Mr. McDaniel
 - a. Spraying done around township building and recycling center
 - b. Picked up new batteries for case tractor
 - c. Assisted with barricade for phone line being down last week
 - d. Marked off trees on Ginger Hill that were 30' from the center of the road. The Township will be notifying the property owner prior to contracting with the tree company.

Zoning Resolution Update:

1. The Zoning Commission will be meeting on May 7 at 6:30PM

Road and Equipment Concerns:

County Line Fire District Report:

1. Scheduled to meet next week

Old Business:

1. Request for estimates for the 2026 road Project were sent to the County Engineer.
2. The Fiscal Officer met with Dayta Network Services last week to ensure we are following all cybersecurity protocols as well as backing up data correctly. We will be utilizing Dayta Network on a monthly basis to monitor our computers for threats as needed. They will also facilitate twice a year training for the Zoning Inspector and Fiscal Officer on online threats. There will also be a new shared one drive created for all township files to be backed up. Duo mobile sign in will also be set up on both computers. This service will cost \$120/month to the township and will put us in compliance with new state requirements.
3. Mr. Parsons moved to approve resolution #26-21 necessitating the road levy. Seconded by Mr. Stevenson. Vote: Mr. Parsons, yes; Mr. Stevenson, yes; Mr. Smith, absent. Motion carries.

New Business:

1. The Trustees approved letters to send to 3 former trustees concerning Angeletti Lane
2. The second meeting of May will be held on May 26 due to the Memorial Day holiday.
3. A drainage issue was reported on Weaver Road. The Road Crew will be working to resolve
4. ODOT was again contacted requesting the cutting of trees on Ginger Hill/13 intersection
5. A reference was found that a right of way is permanent on the Utica property, 111 S Central Ave. This information will be retained in township files

Public Concerns and Comments:

Mr. Parsons moved to adjourn. Seconded by Mr. Stevenson. Vote: Mr. Parsons, yes; Mr. Stevenson, yes; Mr. Smith, absent. Motion carried.

Rex J. Stevenson, President

Sam Parsons, Vice President

Nelson Smith, Board Member

Abby Shipley, Fiscal Officer