

THE WASHINGTON TOWNSHIP BOARD OF TRUSTEES

April 13, 2026

The Washington Township Board of Trustees met this date in regular session for the purpose of transacting business of the Township. Mr. Stevenson called the meeting to order 6:00PM, the pledge was recited, and roll call was taken: Mr. Stevenson, yes; Mr. Parsons, yes; Mr. Smith, yes. Also present were: Branden McDaniel, Justin Doup and Abby Shipley.

Mr. Smith moved to waive the reading of and approve the minutes for the meeting 3/23/26. Seconded by Mr. Parsons. Vote: Mr. Smith, yes; Mr. Parsons, yes; Mr. Stevenson, yes. Motion carries.

Mr. Parsons moved to approve expenditures over \$3000, warrant #7946 for \$4210.45 to Bane Welker. Seconded by Mr. Stevenson. Vote: Mr. Parsons, yes; Mr. Stevenson, yes; Mr. Smiths, yes. Motion carries.

Mr. Smith moved to approve resolution #26-18 for the supplemental appropriation to the general fund for tax collection fees. Seconded by Mr. Parsons. Vote: Mr. Smith, yes; Mr. Parson, yes; Mr. Stevenson

The following bills were examined by the Board:

WASHINGTON TOWNSHIP, LICKING COUNTY							4/13/2026 2:58:2
Payment Listing							UAN v20
April 2026							
Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Sta	
25-2026	04/06/2026	04/06/2026	EW	EFTPS	\$2,317.58		
26-2026	04/06/2026	04/06/2026	EW	OHIO SCHOOL TAX	\$105.73		
27-2026	04/06/2026	04/06/2026	EW	TREASURER OF STATE OF OHIO	\$418.30		
28-2026	04/06/2026	04/06/2026	EW	Ohio Public Employees Retirement System	\$2,900.17		
29-2026	04/06/2026	04/06/2026	CH	Ohio Auditor of State	\$762.00		
30-2026	04/13/2026	04/06/2026	CH	PNB VISA	\$942.68		
7913	02/23/2026	02/23/2026	AW	Balestra & Co PLLC	\$1,600.00 *		
7913	04/13/2026	04/13/2026	AW	Balestra & Co PLLC	-\$1,600.00		
7943	04/13/2026	04/06/2026	AW	JUSTIN A, DOUP	\$45.00		
7944	04/13/2026	04/06/2026	AW	BRANDEN L. MCDANIEL	\$45.00		
7945	04/13/2026	04/06/2026	AW	JOEL BROWN @ 8 UP WITH GRAPHICS	\$98.00		
7946	04/13/2026	04/06/2026	AW	BANE WELKER	\$4,210.45		
7947	04/13/2026	04/06/2026	AW	Miller Sales and Service	\$241.00		
7948	04/13/2026	04/13/2026	AW	Balestra & Co PLLC	\$1,600.00		
7949	04/13/2026	04/13/2026	PR	Branden L McDaniel	\$1,389.99		
7950	04/13/2026	04/13/2026	PR	Brody McDaniel	\$939.87		
7951	04/13/2026	04/13/2026	PR	Justin A Doup	\$388.93		
7952	04/13/2026	04/13/2026	PR	Sam Parsons	\$785.10		
7953	04/13/2026	04/13/2026	PR	Abby Shipley	\$1,537.98		
7954	04/13/2026	04/13/2026	PR	Nelson Smith	\$0.00		
7955	04/13/2026	04/13/2026	PR	Rex Stevenson	\$721.10		
Total Payments:					\$17,848.88		

Mr. Smith moved that the preceding bills be allowed as lawful obligations of the Township and the Fiscal Officer be directed to issue warrants of the Township in payment of the same. Mr. Parsons seconded. Vote: Mr. Smith, yes; Mr. Parsons, yes; Mr. Stevenson, yes. Motion carries. I certify that there are sufficient funds in the depository and checks have been issued in payment of the same.

Abby Shipley, Fiscal Officer

Bank Statement:

Mr. Parsons moved to accept the bank statement and its related reports. Seconded by Mr. Stevenson. Vote: Mr. Parsons, yes; Mr. Stevenson, yes; Mr. Smith, yes. Motion carries.

Credit Card Compliance Officer Report:

Mr. Smith reported that he has reviewed the credit cards statements and accounts and to be in order except for one correction as noted on the Home Depot receipt.

Public Concerns and Comments:

## THE WASHINGTON TOWNSHIP BOARD OF TRUSTEES

April 13, 2026 (cont'd)

### Employee & Appointee Report & Instruction:

1. Mr. Doup:
  - a. H-2026-02- 9134 Mount Vernon Road- Pending Septic Permit Number- Office space
    - i. Follow up email sent
  - b. H-2026-03- 8251 Dog Hollow Road- Pending Review for Approval
  - c. Received a call from Preston Road residents about adding another dwelling to their lot. They were informed of the zoning regulations, and recommended a lot split.
  - d. Received a call from a concerned township resident about the construction on Richards Road. A voicemail was left stating that it is above board, and for further information they could call back or attend a bi-monthly meeting.
  - e. Two different letters were created to send to property on Hull Road and one on Bell Church that are potentially in violation of township zoning regulations. Need advisement from the Trustees on which to send.
2. Mrs. Shipley
  - a. Meeting with Dayta Network Services on 4/16 for evaluation of cybersecurity needs
  - b. 1<sup>st</sup> half settlement was received for \$198,287.02, down from LY \$10605.41
  - c. Ohio Auditor released new requirements for ADA Compliance on Townships websites. I am reviewing with our website manager to be sure we are meeting these requirements
  - d. Check #7913 for final audit payment appears to have been lost in the mail. Check was voided today and reissued on check #7948
  - e. There was an error made when the permanent appropriations for the general fund were passed and they were passed for \$276.14 more than they should have been. UAN was correct, the documentation was not. Permanent appropriations for the general fund in 2026 need to be revised to reflect the following: \$484,190.63. Mr. Smith moved to approve Resolution #26-20, to approve the general fund appropriation amendment. Seconded by Mr. Parsons. Vote: Mr. Smith, yes; Mr. Parsons, yes; Mr. Stevenson, yes. Motion carried
3. Mr. McDaniel
  - a. Salt spreader and plows removed from trucks, all equipment washed and put away
  - b. Drug Horns Hill and the recycling center and put down gravel
  - c. Picked up new backhoe buckets
  - d. Did a first mow on all yards
  - e. Clean up of tires and other trash on Township Roads

### Zoning Resolution Update:

1. The Zoning Commission chairman was contacted again and encouraged that they setup a meeting to discuss the items that they were informed about in February.

### Road and Equipment Concerns:

1. Concern expressed regarding trees on Ginger Hill Road that look close to falling into the road. The Road Crew will be looking at to determine what may need to be done.

### County Line Fire District Report:

1. Hosted an incident command training
2. Working on replacing rescue tools originally purchased in 1999
3. Continuing to discuss building use agreements with Village

### Old Business:

1. The Utica Road sign is missing and needs to be replaced. The State has informed us that they will put a sign up once and then it becomes the townships responsibility if they are damaged to replace.

### New Business:

1. Mr. Parsons moved to pass resolution #26-19 to request that the county auditor certify valuation and revenue information for the Washington Township Road District Levy. Seconded by Mr. Stevenson. Vote: Mr. Parsons, yes; Mr. Stevenson, yes; Mr. Smith, yes. Motion carries.
2. Mr. Smith moved to approve the installment of catch basins on Richards, Hull and Wince Road for a total of \$17235. Mr. Parsons seconded. Vote: Mr. Smith, yes; Mr. Parsons, yes; Mr. Stevenson, yes. Motion carries.
3. A request will be sent for the Cooksey Road intersection project to be estimated by the Licking County Engineer.
4. A request for estimate for the 2026 township road improvement project will be sent to the Licking County Engineer.
5. A discussion was held regarding Angeletti Lane and having it grandfathered by the Licking County Commissioners
6. Mr. Parsons moved to approve the sale of the 1998 Backhoe on gov deals for \$16,900. Seconded by Mr. Smith. Vote: Mr. Parsons, yes; Mr. Smith, yes; Mr. Stevenson, yes. Motion carries.

**THE WASHINGTON TOWNSHIP BOARD OF TRUSTEES**

April 13, 2026 (cont'd)

Public Concerns and Comments:

Mr. Smith moved to adjourn. Seconded by Mr. Parsons. Vote: Mr. Smith, yes; Mr. Parsons, yes; Mr. Stevenson, yes. Motion carried.

---

Rex J. Stevenson, President

---

Sam Parsons, Vice President

---

Nelson Smith, Board Member

---

Abby Shipley, Fiscal Officer