

RECORD OF PROCEEDINGS

Minutes of THE WASHINGTON TOWNSHIP BOARD OF TRUSTEES

Meeting

WASHINGTON LEGAL BLANK CO. FORM NO. 1002

Held January 9, 2012

19

The Washington Township Board of Trustees met this date in regular session for the purpose of transacting business of the Township, and for the purpose of holding their organizational meeting. The Fiscal Officer called the meeting to order and took the roll call. Mr. Londot, yes; Mr. Coad, yes; and Mr. Torrens, yes. Also present were Fiscal Officer Phillip Shaw, Road Superintendent Jerry L. Hull, Dan Helphrey, Rob Pierpont and Jim Dickson.

1. The Fiscal Officer asked for nominations for President of the Board of Trustees of Washington Township. Mr. Londot nominated Mr. Coad; seconded by Mr. Torrens. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, yes. Motion carried. The Fiscal Officer declared Mr. Coad President and turned the meeting over to him.
2. Mr. Coad asked for nominations for Vice-president of the Board of Trustees of Washington Township. Mr. Londot nominated Mr. Torrens; seconded by Mr. Coad. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried.
3. Mr. Coad asked for nominations for the representative from Washington Township to the Utica EMS Board. Mr. Torrens nominated Mr. Londot; seconded by Mr. Coad. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried.
4. Mr. Coad asked for nominations to the Utica Fire Dept. Board. Mr. Torrens nominated Mr. Coad; seconded by Mr. Londot. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried.
5. Mr. Coad asked for nominations for representative to the Licking County Board of Health from Washington Township. Mr. Torrens nominated Mr. Londot; seconded by Mr. Coad. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried.
6. Mr. Torrens moved that Utica Fire Chief Dan Helphrey or his replacement be the fire prevention officer for Washington Township. Mr. Londot seconded. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried.

7. Resolution 12-01 - HIRING THE ROAD SUPERINTENDENT AND THE SETTING OF WAGES: Mr. Londot moved to retain Jerry Hull as Road Superintendent for the year 2012 and that the rate of pay be set at \$19.41 per hour and that he be paid at the rate of time and one-half for overtime above 40 hours per week. Vacation time to be earned at .2 hrs. per hour worked, to a maximum of 120 hours (\$2329.20). Phone allowance will be \$41/month. Seconded by Mr. Torrens. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried.

Mr. Londot further moved that the pay rate for road employees start at \$9.00 per hour and that regular pay start at \$12.93 per hour. New employees will be re-evaluated after 40 hours or at the end of the training period. Seconded by Mr. Coad. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried.

8. Resolution 12-02 - ALLOWING EXPENSES AND AUTHORITY AND RETAINING ZONING INSPECTOR:

Item 1
That the necessary expenses incurred by the Township Officials while in the attendance of National, State and County Association meetings and in the performance of official business of the Township be allowed at cost and that mileage be allowed at fifty-five and one half (55 1/2) cents per mile; and garage and telephone expenses be allowed at cost.

Item 2
That each Trustee be given authority to take care of any emergency as deemed necessary and that each Trustee be allowed to instruct the Road Superintendent in handling emergencies.

Item 3
That the Fiscal Officer be allowed to purchase ordinary and necessary office supplies as needed. Also that the Fiscal Officer be allowed to demand advances from the County Auditor when needed or available.

Item 4
That the zoning inspector James L. Dickson be retained and that his salary be

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19

set at \$270.00 per month and that he be allowed mail expenses, telephone expenses and mileage at 55 1/2 cents per mile for travel while on Township business. Also that the prior resolution passed by the Trustees apply for meeting reimbursement.

Item 5
That the State and Local dues for the Township Associations be paid by the Township.

Mr. Londot moved for the adoption of the five-part resolution, seconded by Mr. Torrens. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried.

9. Resolution 12-03 - Mr. Torrens moved to retain James Yost and Frank Hall on the Township's Zoning Commission, and Dan Dixon and Jeff Esty on the Township's Zoning Board of Appeals for the year 2012 and reimburse them cost per case at the rate of \$25.00 for board members and \$50.00 for the board presidents. Seconded by Mr. Coad. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried.

10. Resolution 12-04 - Mr. Torrens moved that all elected officials of Washington Township be paid for services rendered in accordance with ORC.505.24 and 507.09. Seconded by Mr. Londot. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried.

11. Resolution 12-05 - Mr. Londot moved to allow elected officials and the Road Superintendent to use Township credit cards to purchase products and services necessary in the performance of their duties. Seconded by Mr. Torrens. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried.

12. Resolution 12-06 - DATE AND TIME OF MEETING: Mr. Londot moved that the regular meetings for 2012 be held on the second and fourth Mondays of each month at 7:30 PM in the office of the Trustees at 10905 Mt. Vernon Road, Utica, Ohio. The next meeting will be held on January 23, 2012. Seconded by Mr. Coad. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried. Special meetings will be posted on the Township office door.

The minutes from the regular session held Dec. 27, 2011 were read and approved.

The following bills were examined by the Board:

3549	Jerry L. Hull	41.00
3550	Jerry L. Hull	81.06
3551	James L. Dickson	233.20
3552	Monte L. Londot	748.03
3553	Franklin G. Coad	748.03
3554	John R. Torrens	548.03
3555	Phillip M. Shaw	1,000.78
3556	Countyview NAPA	21.60
3557	D & L Grain & Feed Co.	54.43
3558	AEP	126.59
3559	PNB Visa	184.00
3560	Affordable Lock Service	128.00
	Total	\$3,914.75

Mr. Londot moved that the preceding bills be allowed as lawful obligations of the Township and the Fiscal Officer be directed to issue warrants of the Township in payment of the same. Mr. Torrens seconded. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried. I certify there are sufficient funds in the depository and checks have been issued in payment of the same.

Phillip M. Shaw, Fiscal Officer

(over)

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Reports:

1. The Board reported that the Licking County Prosecutor will have a meeting on February 23, 2012 to discuss deep well oil drilling.

Old Business:

1. The Board discussed the new reflective standards for stop and road signs for the Township. The new Assessment Plan must be adopted by January 22, 2012. All stop signs changed to the new standards by January 22, 2015, and all road signs changed to the new standards by January 22, 2018.
2. Resolution 12-07 - Mr. Londot moved to adopt the ODOT minimum reflectivity regulations management procedures with all township stop signs to be upgraded by January 22, 2015. Seconded by Mr. Torrens. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried.

New Business:

1. The Board discussed establishing temporary appropriations for 2012.
2. Resolution 12-08 - Mr. Londot moved to accept temporary appropriations for the start of year 2012 as follows:

General	\$ 98,600.00
MVL	14,000.00
Gas Tax	50,350.00
Road & Bridge	37,500.00
TOTAL ALL FUNDS =	\$200,450.00

 Seconded by Mr. Coad. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried.

3. Dan Helphrey and Rob Pierpont were present to give the Township the fire protection contract for the year 2012. Mr. Helphrey reported to the Board that the Utica Fire Department had 139 runs in 2011. Mr. Helphrey and Mr. Pierpont asked the Board if they could apply for grants in the Township's name to help cover equipment and training costs. The Board discussed the matter and agreed that it was ok for the Utica Fire Department to apply for grants on Washington Township's behalf.

4. Jim Dickson was present to present the Board with his expenses for the year 2011.

With no public present, Mr. Coad motioned to adjourn, seconded by Mr. Londot. Vote: Mr. Coad, yes; Mr. Torrens, yes; Mr. Londot, yes. Motion carried.

Franklin G. Coad, Pres. Monte L. Londot, Bd. Member

John R. Torrens, V. Pres. Phillip M. Shaw, Fiscal Officer