

## THE WASHINGTON TOWNSHIP BOARD OF TRUSTEES

January 14, 2013

The Washington Township Board of Trustees met this date in regular session for the purpose of transacting business of the Township, and for the purpose of holding their organizational meeting. The Fiscal Officer called the meeting to order and took the roll call. Mr. Coad, absent; Mr. Torrens, yes; and Mr. Londot, yes. Also present were Fiscal Officer Phillip Shaw, Road Superintendent Lonnie Richardson, Jim Dickson, Dan Helphrey and Rob Pierpont.

1. The Fiscal Officer asked for nominations for President of the Board of Trustees of Washington Township. Mr. Londot nominated Mr. Torrens; seconded by Mr. Torrens. Vote: Mr. Coad, absent; Mr. Torrens, yes; Mr. Londot, yes. Motion carried. The Fiscal Officer declared Mr. Torrens President and turned the meeting over to him.
2. Mr. Torrens asked for nominations for Vice-president of the Board of Trustees of Washington Township. Mr. Torrens nominated Mr. Londot; seconded by Mr. Londot. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.
3. Mr. Torrens asked for nominations for the representative from Washington Township to the Utica EMS Board. Mr. Torrens nominated Mr. Londot; seconded by Mr. Londot. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.
4. Mr. Torrens asked for nominations to the Utica Fire Dept. Board. Mr. Torrens nominated Mr. Coad; seconded by Mr. Londot. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.
5. Mr. Torrens asked for nominations for representative to the Licking County Board of Health from Washington Township. Mr. Torrens nominated Mr. Londot; seconded by Mr. Londot. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.
6. Mr. Torrens moved that Utica Fire Chief Dan Helphrey or his replacement be the fire prevention officer for Washington Township. Mr. Londot seconded. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.
7. Resolution 13-01 – HIRING THE ROAD SUPERINTENDENT AND THE SETTING OF WAGES: Mr. Torrens moved to retain Lonnie Richardson as Road Superintendent for the year 2013 and that the rate of pay be set at \$19.00 per hour and that he be paid at the rate of time and one-half for overtime above 40 hours per week. Vacation time to be earned at .15 hrs. per hour worked, to a maximum of 120 hours (\$2280.00). Phone allowance will be \$41 /month. Seconded by Mr. Londot. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.

Mr. Torrens further moved that the pay rate for road employees start at \$10.00 per hour and that regular pay start at \$13.00 per hour. New employees will be re-evaluated after 40 hours or at the end of the training period. Seconded by

Mr. Londot. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.

8. Resolution 13-02 – ALLOWING EXPENSES AND AUTHORITY AND RETAINING ZONING INSPECTOR:

Item 1

That the necessary expenses incurred by the Township Officials while in the attendance of National, State and County Association meetings and in the performance of official business of the Township be allowed at cost and that mileage be allowed at fifty-six and one half (56 1/2) cents per mile; and garage and telephone expenses be allowed at cost.

Item 2

That each Trustee be given authority to take care of any emergency as deemed necessary and that each Trustee be allowed to instruct the Road Superintendent in handling emergencies.

Item 3

That the Fiscal Officer be allowed to purchase ordinary and necessary office supplies as needed. Also that the Fiscal Officer be allowed to demand advances from the County Auditor when needed or available.

Item 4

That the zoning inspector James L. Dickson be retained and that his salary be set at \$275.00 per month and that he be allowed mail expenses, telephone expenses and mileage at 56 1/2 cents per mile for travel while on Township business. Also that the prior resolution passed by the Trustees apply for meeting reimbursement.

Item 5

That the State and Local dues for the Township Associations be paid by the Township.

(over)

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Mr. Torrens moved for the adoption of the five-part resolution, seconded by Mr. Londot. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.

9. Resolution 13-03 – Mr. Londot moved to retain Gary Stradley and Frank Hall on the Township's Zoning Commission, and Bill Lantz and Jeff Esty on the Township's Zoning Board of Appeals for the year 2013 and reimburse them cost per case at the rate of \$25.00 for board members and \$50.00 for the board presidents. Seconded by Mr. Torrens. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.

10. Resolution 13-04 – Mr. Torrens moved that all elected officials of Washington Township be paid for services rendered in accordance with ORC.505.24 and 507.09. Seconded by Mr. Londot. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.

11. Resolution 13-05 – Mr. Londot moved to allow elected officials and the Road Superintendent to use Township credit cards to purchase products and services necessary in the performance of their duties. Seconded by Mr. Torrens. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.

12. Resolution 13-06 – DATE AND TIME OF MEETING: Mr. Londot moved that the regular meetings for 2013 be held on the second and fourth Mondays of each month at 7:30 PM in the office of the Trustees at 10905 Mt. Vernon Road, Utica, Ohio. The next meeting will be held on January 28, 2013. Seconded by Mr. Torrens. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried. Special meetings will be posted on the Township office door.

The minutes from the regular session held December 26, 2012 were read and approved.

The following bills were examined by the Board:

1-2013	Electronic Federal Tax Payment System	592.29
3815	Lonnie D. Richardson	41.00
3816	Linn Concrete	6,786.12
3817	AEP	170.75
3818	Countyview NAPA	51.62
3819	D&L Grain & Feed Co.	27.41
3820	Cargill, Inc.	4,730.52
3821	Reassure America Life Ins. Co.	414.00
3822	The Utica Herald	16.20
3823	PNB Visa	415.25
3824	Lonnie D. Richardson	927.03
3825	James L. Dickson	237.60
3826	John R. Torrens	548.03
3827	Franklin G. Coad	748.03
3828	Monte L. Londot	748.03
3829	Phillip M. Shaw	<u>1,000.78</u>
	Total	17,454.66

Mr. Londot moved that the preceding bills be allowed as lawful obligations of the Township and the Fiscal Officer be directed to issue warrants of the Township in

payment of the same. Mr. Torrens seconded. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried. I certify there are sufficient funds in the depository and checks have been issued in payment of the same.

Phillip M. Shaw, Fiscal Officer

Reports:

1. Mr. Torrens reported that Mr. Coad had a family emergency and will not be at the meeting tonight.

Old Business:

1. The Board discussed the lists that need to be submitted to the County Engineer. They will submit the Stop Ahead and Stop sign list, as well as the list and condition of culverts over 36" on the Township's roads.

New Business:

1. The Board discussed placing the 1.75 mil EMS levy on the May ballot.
2. Resolution 13-7 – Mr. Londot moved to place the 1.75 mil EMS levy on the May ballot as a renewal for a length of five years. Seconded by Mr. Torrens. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.
3. The Board discussed the banking contract for the Township.

(over)

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4. Resolution 13-8 – Mr. Torrens moved to renew the banking contract for Washington Township with the Park National Bank for a five-year period starting January 1, 2013 to December 31, 2018. Seconded by Mr. Londot. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.
5. The Board discussed temporary appropriations to start the year 2013.
6. Resolution 13-9 – Mr. Londot moved to set temporary appropriations as follows:

General Fund	= \$90,654.90
MVL Fund	= 14,000.00
Gas Tax Fund	= 56,050.00
Road & Bridge Fund	= <u>51,664.93</u>
Total	= 212,369.83

Seconded by Mr. Torrens. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent.

Motion

carried.

7. Dan Helphrey and Rob Pierpont from the Utica Fire Dept. were present to present the Board with the fire protection contract for the residents of Washington Township.
8. Resolution 13-10 – Mr. Torrens moved to contract with the Utica Fire Dept. for fire protection for the residents of Washington Township for the year 2013. Seconded by Mr. Londot. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.
9. The Board discussed the contract for emergency medical services for the residents of Washington Township.
10. Resolution 13-11 – Mr. Torrens moved to contract with the Utica EMS for emergency medical services for the residents of Washington Township for the year 2013. Seconded by Mr. Londot. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.

With no public present, Mr. Londot motioned to adjourn, seconded by Mr. Torrens. Vote: Mr. Torrens, yes; Mr. Londot, yes; Mr. Coad, absent. Motion carried.

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John R. Torrens, Pres.

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Franklin G. Coad, Bd. Member

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Monte L. Londot, V. Pres.

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Phillip M. Shaw, Fiscal Officer